

**STUDENT APPLICATION FORM**

For official use only	Reference No.:
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APPLICATION FORM

Name of the Course	01.
	02.
	03.

**For official
use only**

01. PERSONAL PARTICULARS

Full Name (BLOCK CAPITAL):																			

Name with Initials																			

Date of Birth	DD	MM	YYYY	Age	MM	YY
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Nationality		Gender	Male/Female
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Permanent Address			
Tel No (Land)		Tel No (Mobile)	
E-mail			
District		Grama Seva Division	

02. PERSONAL IDENTITY DOCUMENT HELD

Document	Number	Issue Date	Expiry Date
N.I.C			
Passport			



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03. FOR IN CASE OF EMERGENCY

Parent or Guardian	Name		Relationship	
			Signature	
	Address			
	Tel No. (Land)		Tel No. (Mobile)	
	E mail			

04. EDUCATIONAL QUALIFICATIONS

1) G.C.E. (O/L) Examination					
School					
Year		Index Number			
	Subject	Grade		Subject	Grade
01.			06.		
02.			07.		
03.			08.		
04.			09.		
05.			10.		

2) G.C.E. (A/L) Examination					
School					
Year		Index Number			
	Subject	Grade	<div style="text-align: center;">Z-score</div> <div style="border: 1px solid black; width: 150px; height: 50px; margin: 10px auto;"></div>		
01.					
02.					
03.					
04.	General English	Grade		Year	



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3) Other Educational Qualifications

	Course Name	NVQ Level	Institute	Year	Result
01.					
02.					
03.					

05. EXTRA CURRICULAR ACTIVITIES

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06. NON-RELATED REFEREES

01	Name		02	Name	
	Designation			Designation	
	Address			Address	
	Tel. No. (Land)			Tel. No. (Land)	
	Tel. No. (Mobile)			Tel. No. (Mobile)	

07. COVID-19 VACCINATION DETAILS (FOR SAFETY PRECAUTIONS)

Vaccine	1 st Dose	2 nd Dose
	Yes/No	Yes/No



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Please attach the original copy of the bank voucher for application fee in the following provided space.

Original copy of the Bank Voucher

I do hereby declare that the above particulars furnished by me are true and accurate to the best of my knowledge.

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Date

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Signature of Applicant

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Interview Remarks	Name of the Interviewer	Signature

Special Remarks:

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PLEASE READ THESE INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THE APPLICATION.

FILLING THE APPLICATION

- The complete application consists of four pages.
- Application form should be filled only in the English medium.
- You should complete all the entry requirements on or before the closing date.
- Your application must be prepared in “A4” paper using both-sides.
- List down the courses which you are applying according to your priority.

01. PERSONAL PARTICULARS

- Full Name must be given as it is appeared in the birth certificate. (If the name in the birth certificate is different than the name which is in use, necessary amendments should be made in the birth certificate prior to get the registration.)

Example:

Full Name (BLOCK CAPITAL):								H	E	R	A	T	H		M	U	D	I	Y
A	N	S	E	L	A	G	E		I	R	O	S	H		R	U	W	A	N
	W	E	E	R	A	S	I	N	G	H	E								

Name with Initials				H		M		I		R		W	E	E	R	A	S	I
N	G	H	E															

- Provide your date of birth as DATE-MONTH-YEAR format and the age as MONTHS-YEARS format.
- Enter your age on the deadline of the application.

Example:

Date of Birth.	10	06	2001	Age	06	20
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- Please provide your permanent address, contact telephone number/s, valid email address, District and Grama Seva division to enable the Ocean University of Sri Lanka – Panadura Regional Centre to communicate with you in future activities.

02. PERSONAL IDENTITY DOCUMENT HELD

- Please provide your **correct** details of National Identity Card or Passport.

03. FOR IN CASE OF EMERGENCY

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- Please provide the **correct** details of your parent or a guardian to contact in case of emergency.

04. EDUCATIONAL QUALIFICATIONS

- You should indicate your educational qualifications and examination results accurately and clearly.
- Please state your O/L Result in order of English, Mathematics, and Science in first three rows.

05. EXTRA CURRICULAR ACTIVITIES

- You can provide relevant extra-curricular activities in this section.

06. NON-RELATED REFEREES

- You should provide the correct details of **two** non-related referees in this section.

07. COVID-19 VACCINATION DETAILS (FOR SAFETY PRECAUTIONS)

- If you are vaccinated for Covid-19, please provide the relevant details in this section.
- Finally, place your signature and insert the date at the appropriate place in the application form.

DOCUMENTS TO BE ATTACHED

- Please attach the **original copy** of bank voucher for application fee in the provided space in the application form.
- You have to send the **copies** (A4 size) of the following documents.
- Photocopy of the NIC
 - Photocopy of the G.C.E. (O/L) certificate issued by the Department of Examinations
 - Photocopy of the G.C.E. (A/L) certificate issued by the Department of Examinations (With Z Score)
 - Photocopy of Birth Certificate
- All the photocopies should be certified as a true copy by anyone of the following persons: Principle of an approved school / Grama Niladhari of the division / Justice of Peace / Commissioner of Oaths / Attorney at Law / Notary Public.
- Please do not attach the copies of any certificates other than those mentioned above.

APPLICATION FEE

- Application fee **per course is Rs.250/=** (*Ex: If applicant has two preferences Rs. 250/= x 2= Rs.500/= and If applicant has 3 preferences Rs. 250/= x 3 = Rs.750/=*) should be paid by **any branch of People's Bank** to the following account details.

Account number: **214100163629909**

Account name: **Ocean University of Sri Lanka**

Branch: **Mutwal Branch**

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- Please keep a copy of the slip with you and send the original deposit slip attached to the application.
- The application fee will not be refunded.

SUBMITTING THE APPLICATIONS

- Application forms should be sent to the following address on or before the closing date under **registered post**.
Assistant Director,
Ocean University of Sri Lanka,
Dobagahawaththa,
Uyankele Road,
Panadura.
- State the course name applied on the left-hand top corner of the envelope.
- A self-addressed envelope (9"x4") with Rs. 110/= of Stamps should be enclosed along with the application.

NOTE:

- Incomplete applications / applications without the original deposit slip and delayed applications will be rejected.
- The decision of the Ocean University of Sri Lanka will be final.
- For further information, please contact:

Assistant Director: Mr. M.N.J. Peiris - 077 767 0196

Website:

<http://www.ocu.ac.lk/>

Official Facebook page:

<https://www.facebook.com/OceanUniversityofSriLankaRegionalCentrePananadura/>

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